



Cal Henderson, Sheriff

HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601

PURCHASING OFFICE
P.O. BOX 3371
PHONE 813-247-8034
FAX 813-247-0907

July 8, 1999

FISCAL BUREAU
2008 E. 8th Avenue
Tampa, FL 33605

SENIOR BUYER:
Jane Merriam
(813) 247-8049

BID TITLE: POLICE MOTORCYCLES

BID NUMBER: 31-99

INSTRUCTIONS TO BIDDERS

Included herein are General Terms and Provisions (Part A); the Special Provisions (Part B); the Technical Specifications (Part C); and the Bid Proposal (Part D), which together with all attachments, constitute the entire "Bid Package". Said bid package must be the basis upon which all bid proposals are offered and the same (the entire bid package) must be kept together and returned, intact, by the time and at the place herein specified. The bidder must manually sign the General Terms and Provisions (Part A) and Bid Proposal (Part D). Any questions concerning this bid package should be directed to the Buyer whose name appears above.

When awarded, the bid package becomes the "**Contract Document**". The Bidder's signature on the bid constitutes Bidder's agreement to the terms therein. **READ THE ENTIRE BID CAREFULLY BEFORE SIGNING.**

NOTICE TO BIDDERS

WHEN SUBMITTING A SEALED BID, ALL BIDS SHOULD BE CLEARLY MARKED AS A BID DOCUMENT. THIS IDENTIFICATION SHOULD INCLUDE THE BID NUMBER, BID TITLE, DATE AND TIME DUE ON THE OUTSIDE OF THE ENVELOPE.

REQUEST FOR BID
POLICE MOTORCYCLES

HILLSBOROUGH COUNTY SHERIFF OFFICE

BID NO. 31-99

LETTER OF INTENT

The undersigned acknowledges the General Terms and Provisions of this Request for Bid and intends to respond to the Bid. We understand that any changes, clarification and addenda to the Bid will be promptly communicated to the individual authorized below to receive this information.

Name

Company Name

Address

Telephone Number

_____ Will attend the Pre-Bid Conference

NOTE: IF YOU PLAN TO ATTEND THE PRE-BID CONFERENCE, THIS FORM SHOULD BE FORWARDED TO THE ATTENTION OF THE BUYER OR FAX TO 813-247-0907.

DO NOT SUBMIT THIS FORM WITH YOUR PROPOSAL. THIS FORM IS INTENDED TO BE SENT TO PURCHASING IN ADVANCE TO NOTIFY OUR OFFICE OF YOUR INTENT TO ATTEND THE PRE-PROPOSAL CONFERENCE MEETING.

HILLSBOROUGH COUNTY SHERIFF'S OFFICE

2008 E 8th Avenue
Tampa, Florida 33605

VENDOR:

July 8, 1999

SUBJECT: Request for Bid Number 31-99

BID TITLE: POLICE MOTORCYCLES

OPENING DATE & TIME: AUGUST 5, 1999 @ 3:00 P. M.

PLACE: Sheriff's Operation Center
Purchasing Section, Room 125
2008 E.8th Avenue
Tampa, FL 33605

Bids will be received until the time and date shown and will be read aloud immediately thereafter at the "Place" indicated above.

BIDDER'S CONFERENCE: JULY 22, 1999 @ 10:00 A.M.
at the "PLACE" indicated above.

PART A - GENERAL TERMS AND PROVISIONS:

1. Bids: Must be contained in a SEALED envelope addressed to: Cal Henderson, Sheriff, 2008 E. 8th Avenue, Tampa, Florida 33605. To prevent inadvertent opening, the bid package must be marked as a BID DOCUMENT (including the bid number, date and time of opening) on the outside of the envelope.

If our specifications, when included in our Request for Bid, are not returned with your bid, and no specific reference is made to them in your bid, it will be assumed that all specifications will be met. When material, sketches, cuts, descriptive literature, vendor's or manufacturer's specifications which accompany the bid contain information that can be construed or is intended to be a deviation from our specifications, such deviation must be specifically referenced in your bid response.

2. The responsibility for getting the bid to the Sheriff's Office on or before the stated time and date will be solely and strictly the responsibility of the bidder. The Sheriff will in no way be responsible for delays caused by the United States Postal Service or a delay caused by any other occurrence, or any other method of delivery. The bidder shall be responsible for reading very carefully and understanding completely the requirements in the specifications. Bids will not be accepted after the time specified for receipt. Such bids shall be returned to the vendor unopened with the notation "This Bid Was Received After the Time Designated For the Receipt and Opening of Bids".

3. Time for Consideration: Bidder warrants by virtue of bidding the prices quoted in his bid will be good for an evaluation period of forty-five (45) calendar days from the date of bid opening unless otherwise stated. Bidders will not be allowed to withdraw or modify their bids after the opening time and date.
4. On-Line Documents: The Hillsborough County Sheriff's Office is publishing documents on it's web page for the convenience of vendors wanting to do business with the Sheriff and to save tax dollars. This service is public record and the Sheriff is responsible only for documents as published. Any modifications or alterations to the original document language may be cause for rejection of a bid.
5. Prices: All bids submitted must show the net bid price after any and all discounts allowable have been deducted. **Price(s) bid is/are to be F.O.B. Destination (DELIVERED)**. State sales tax and federal excise taxes shall not be included as the Sheriff's Office is tax-exempt for materials sold directly to them. The Sheriff will issue exemption certificates to the successful bidder when requested.

The Bidder's attention is directed to the fact that the tax laws of the State of Florida, including but not limited to Chapter 212, Florida Statutes, apply to this bid matter and that all applicable taxes and fees shall be deemed to have been included in the Bidder's proposal as part of his materials cost, when applicable.

6. Bid Errors: When errors are found in the extension of bid prices, the unit price will govern. Bids having erasures or corrections must be initialed in ink by the bidder.
7. Claims: The successful bidder will immediately replace missing or damaged items and will be responsible for making any and all claims against carriers.
8. When to Make Delivery: Deliveries resulting from this bid are to be made during the normal working hours of the Sheriff's Office. It is the bidder's responsibility to obtain this information.
9. Manufacturer's Name: Any manufacturers' names, trade names, brand names information and/or catalog numbers used herein are for purpose of description, reference, and establishing general quality levels. Such references are not intended to be restrictive and products of any manufacturer may be offered if they are approved as equals. The determination as to whether any alternate product or service is or is not equal shall be made by the Sheriff's Office and such determination shall be final and binding upon all bidders.
10. Information and Descriptive Literature: Bidder must furnish all information requested in the bid. If specified, each bidder must submit cuts, sketches, descriptive literature and/or complete specifications covering the products offered. Reference to literature submitted with previous bid will not satisfy this provision. Bids which do not comply with these requirements will be subject to rejection.
11. Bid Submittal Costs: Submittal of a bid is solely at the cost of the bidder and the Sheriff's Office in no way is liable or obligates itself for any cost accrued to the bidder in coming up with the Bid Submittal.
12. No Bid: If the receipt of this request for quotation is not acknowledged, Bidder's name may be removed from the bidders' mailing list.
13. Compliance with Occupational Safety and Health Act: Bidder certifies that all material, equipment, etc., contained in his bid meets all O.S.H.A. requirements.
14. Public Entity Crimes: Pursuant to Florida Statute 287.132 and 287.133, effective July 1, 1989, the Hillsborough County Sheriff, as a public entity, may not accept any bid or proposal from, award any contract

to, or transact any business in excess of the threshold amount provided in Section 287.017, F.S., for Category Two (currently \$10,000) with any person or affiliate on the convicted vendor list for a period of 36 months from the date that person or affiliate was placed on the convicted vendor list unless that person or affiliate has been removed from the list pursuant to Section 287.133 (3)(f), Florida Statute.

If you submit a bid or proposal in response to this request, you are certifying that Florida Statute 287.132 and 287.133 does not restrict your submission.

- 15. Acceptance and Rejection: The Sheriff, Hillsborough County, Florida, reserves the right to reject any or all bids, for cause, to waive irregularities, if any, in any bid, and to accept the bid or bids which in the judgement of the Sheriff is in the best interest of Hillsborough County.
- 16. It is important that vendor visit sites where services, if applicable, are to be provided to familiarize himself with the scope of the effort required.
- 17. Specifications are attached.

CAL HENDERSON, SHERIFF
HILLSBOROUGH COUNTY, FLORIDA

- Signature on File in Original Document -

By _____
J. H. Shillady, Comptroller
Fiscal Bureau

- 18. General Terms and Provisions outlined above are acknowledged. Our bid is attached.

Date _____ Signed _____
Company Officer

Company Name

NOTE: THIS MUST BE RETURNED WITH YOUR BID AFTER COMPLETING PARAGRAPH 18. EXCEPTIONS TO THE SPECIFICATIONS, IF ANY, MAY BE NOTED ON THE SPECIFICATION PAGE OR IN YOUR BID RESPONSE.

PART B - SPECIAL PROVISIONS

1. IN GENERAL

The purpose of these specifications is to describe the requirements of the Hillsborough County Sheriff's Office (HCSO), for the purchase of twenty-five (25), New Production Model year 2000 Harley Davidson Road King Police Motorcycles. In addition, we are asking for the availability to Trade our Used 1999 Model Harley Davidson motorcycles for New 2000 Model motorcycles, as specified, in the bid document instead of buying new units. Reference specifications as described in Part C - Technical Specifications.

2. SCOPE

The requirements of this bid include furnishing and delivering the commodities as specified herein to our delivery locations as noted below:

Hillsborough County Sheriff's Office
Fleet Maintenance Garage
2101 E. Palm Ave.
Tampa, FL 33619

Requirements of Trade:

- a. The Sheriff's Office currently has twenty-five (25) used 1999 model FLHPI Harley Davidson motorcycles. Trade units offered shall be exchanged "as is" and "all or none". The determination of the most responsive trade shall depend on the acceptance of the trade and/or cash difference offered. The decision whether to buy or trade is solely the responsibility of the Hillsborough County Sheriff's Office. The Sheriff's Office shall determine what is in the best interest for the Sheriff's Office based on information provided by the bidders.
- b. The units offered in-trade shall be New, not Used, and the current model production year offered by the manufacturer. Units offered shall be equipped with all standard equipment, add and delete options and warranty as specified in Part C- Technical Specifications.
- c. Upon request, maintenance records on vehicles offered for TRADE may be obtained. Contact the Fleet Manager, Donnie Mitchell (813) 247-8094.

3. BIDDER'S CONFERENCE

All interested parties are invited to attend a pre-bid conference (see date on Page 1 of Part A). At this time the Sheriff's representative(s) will be available to answer questions relative to this Bid. Any suggested modifications may be presented in writing or discussed with the Sheriff's representative(S) at this meeting and may be considered by said representative(s) as possible amendments to the Proposal.

4. DELIVERY

Delivery is desired within ninety (90) calendar days after receipt of order. All deliveries shall be coordinated with the Fleet Manager, Donnie Mitchell who may be reached at (813) 247-8094, Monday thru Friday, 8:00 A.M. thru 5:00 P.M.

5. BRAND NAMES

Brand names are furnished for the purpose of establishing a standard of quality, uniformity and standardization of equipment. We are requesting "NO-SUBSTITUTION" on brand name and/or model number indicated in this bid document.

The evaluation of bids and the determination as to equality of products offered shall be the sole and final responsibility of the Hillsborough County Sheriff's Office and will be based on information and/or samples furnished by the bidder.

6. AWARD

Award shall be made to the lowest responsive and responsible bidder offering a product deemed suitable for use by the Hillsborough County Sheriff's Office. We reserve the right to award by line item; or to award by trade, which ever is deemed to be in the best interest of the Sheriff's Office. Bidders should provide pricing and information pertaining to trade.

In the event two (2) or more vendors have submitted the lowest and best bids, preference may be given in the award in the following order. First, to the vendor who has his/her principal place of business in Hillsborough County; second, to the vendor who has a place of business in Hillsborough County; and, third, if the vendors involved in the "tie bid" situation are all located inside/outside Hillsborough County, the toss of a coin will be used to break the tie.

Award notification will be sent to vendors receiving a bid award. Bid results will be available at our web site <http://www.hcso.tampa.fl.us>, on the Purchasing Page. If you do not have internet access, and would like a copy of the bid results, contact the Purchasing Office at (813) 247-8034.

The evaluation of the bids and the determination as to equality of commodity/service offered shall be the sole and final responsibility of the Hillsborough County Sheriff's Office and will be based on information and/or samples furnished by the vendor.

7. ESTIMATED QUANTITIES

Estimated quantities are furnished as a guide for preparing the bid and should not be construed as representing actual quantities to be covered under this bid.

The Hillsborough County Sheriff's Office reserves the right to add or delete requirements and quantities from this bid or resulting contract(s) when deemed to be in the best interest of the County.

8. CONTRACTUAL OBLIGATIONS

The successful Bidder may not sublet or subcontract any the contractual obligations concerning this bid matter except as provided for in the written contract between the Sheriff's Office and Contractor. This statement does not prohibit subcontracting of the work but does prohibit subcontracting overall management obligations pertaining to the work and requires the contractor to retain ultimate liability for all contractual obligations.

9. EMERGENCY

If and when an emergency requirement should occur, the Sheriff's Office reserves the right to deviate from this contract and procure the service or item(s) from the most available source.

10. NEXT LOW BIDDER

In the event of a default by the awarded vendor, the Hillsborough County Sheriff's Office reserves the right to utilize the next low responsive & responsible bidder as the new awardee. In the event of this occurrence, the next low responsive & responsible bidder shall be required to provide the bid items at the prices as contained on their proposal for this specification for the remainder of the award period.

11. CANCELLATION

When deemed to be in the best interest of the Hillsborough County Sheriff's Office, any contract(s) resulting from this specification may be cancelled by the following means:

- a. Ten (10) calendar days written notice with cause, or;
- b. Thirty (30) calendar days written notice without cause.

12. SUBSTITUTION

The awardee(s) shall not substitute items for like items unless there has occurred some mishap causing a shortage of said items. Such measures may only be enacted after verifying that it will be allowed by the Hillsborough County Sheriff. Any violation of such procedure may be considered cause for cancellation. All substitutes will be approved by the Project Manager prior to the substitution going into affect.

13. DEFAULT

The contract may be cancelled or annulled by the Hillsborough County Sheriff's Fiscal Director in whole or in part by written notice of default to the awardee upon non-performance or violation of contract terms. An award may be made to the next low responsive & responsible bidder, or articles specified may be purchased on the open market similar to those so terminated. Failure of the contractor to deliver materials or services within the time stipulated in these specifications, unless extended in writing by the Fiscal Director, shall constitute contract default. Vendors who default on contracts may be removed from the vendor mailing lists for future contracts at the discretion of the Fiscal Director.

14. APPROPRIATION OF FUNDS

The Hillsborough County Sheriff, as an entity of Government, is subject to the appropriation of funds by the Hillsborough County Board of County Commissioners in an amount sufficient to allow continuation of its performance in accordance with the terms and conditions of any contract entered into as a result of this request for each and every fiscal year following the fiscal year in which this contract is executed and entered into and for which the contract shall remain in effect. The Hillsborough County Sheriff's Office shall, upon receipt of notice that sufficient funds are not available to continue its full and faithful performance under the contract, provide prompt written notice of such event and effective thirty (30) calendar days after the giving of such notice, or upon the expiration of the period of time for which funds were appropriated, whichever occurs first, be thereafter released of all further obligations in any way related to such contract.

15. VENDOR QUALIFICATIONS

Vendors may be required to furnish evidence in writing that they maintain permanent places of business and have adequate equipment, finances and personnel to furnish the item or service offered satisfactorily and expeditiously.

The Hillsborough County Sheriff's Office reserves the right to inspect the vendor's place of business and equipment prior to award of any contract, for determining ability to meet terms and conditions as set forth herein.

16. INVOICING AND PAYMENTS

Vendors may invoice the Hillsborough County Sheriff's Office for units as delivered. Partial payments will be acceptable for units approved by the Fleet Manager. The invoice shall show: **Purchase Order Number, Price, Date, Make, Model and Serial Number of Motorcycle.** Timely payment of invoices is incumbent upon the Hillsborough County Sheriff's Office. Payment terms are net forty-five (45), in accordance with Florida Statutes. Invoices should be mailed to:

Hillsborough County Sheriff's Office
Attention: Fiscal Division
P.O. Box 3371
Tampa, FL 33601

17. GOVERNMENT PURCHASING COUNCILS

All proposals received on this specification shall be considered as proposals to all members of the Hillsborough County and Tampa Bay Area Government Purchasing Councils. Said members may, at their discretion, utilize this bid as required, particularly those listed below:

City of Temple Terrace Police Department
City of Plant City Police Department
City of Tampa Police Department
Hillsborough Transit Authority
Hillsborough County Purchasing & Contracts
City of Temple Terrace
Tampa Sports Authority
Hillsborough Community College
Hillsborough State Attorney's Office
Clerk of Circuit Court
Hillsborough County Aviation Authority
Hillsborough County School Board
City of Plant City
Tampa Port Authority
City of Tampa
Tax Collector
Property Appraiser
Supervisor of Elections
City of Tampa Housing Authority
The Children's Board of Hillsborough County

Usage figures/dollar values, when inserted, are estimates as provided by these entities, and are in addition to figures given in the following response pages. Figures are estimates only, and not binding upon the Hillsborough County Sheriff or any of the entities listed above.

18. EXCEPTIONS TO BID

All bid submittals must clearly and with specificity detail all deviations to the exact requirements imposed upon the Bidder by the General Terms and Provisions (Part A), Special Provisions (Part B), and Technical Specifications (Part C). Such deviations should be stated upon the Bid Proposal (Part D) or appended thereto. Bidders are hereby advised that the Hillsborough County Sheriff will only consider bid proposals that meet the specifications and other requirements imposed upon them by this bid package. In instances, where an exception is stated upon the Bid Proposal (Part D), said bid proposal will be subject to rejection by the Hillsborough County Sheriff in recognition of the fact that said bid proposal does not meet the exact requirements imposed upon the Bidder by the General Terms and Provisions (Part A), the Special Provisions (Part B), and the Technical Specifications, (Part C).

PART C - TECHNICAL SPECIFICATIONS

The UNIT required and covered by this specification shall be the manufacturer's latest year 2000 New basic production Police Model FLHPI Motorcycle. To be equipped with all standard equipment and options indicated in these specifications, in accordance with the manufacturer's latest specifications. Bidder shall provide a copy of the manufacturer's vehicle literature with their bid to verify that the unit(s) either meets or exceeds each and every one of the following specifications.

Bidders will use area in parenthesis provided at left margin to place a check mark by each portion of the specification your motorcycle meets or exceeds. Any deviations from the specifications will be noted, by number, on the Exceptions Page, Part D, Number 1, with an explanation of how your motorcycle deviates from our specification.

1. ENGINE

- () a. Shall have a piston displacement of not less than (1340cc), shall be air or liquid cooled, and shall have two or more cylinders equipped with overhead valves. Engine shall be designed to insure that any vibration frequencies and magnitudes shall be minimal. Engine and transmission isolated from motorcycle frame through a rubber mounting system.
- () b. Sequential port fuel injection (SPFI)
- () c. Power train standard finish on engine; polished rocker boxes, time cover, outer primary housing and transmission covers.
- () d. Power train Deluxe Chrome Group - designed for low maintenance. Black Wrinkle paint finish on engine, chrome rocker boxes, timer cover, outer primary housing and transmission covers.
- () e. Adequate muffler and sound suppression system, factory installed.

2. ELECTRICAL SYSTEM

- () a. Electrical system shall be nominal twelve (12) volt DC system.
- () b. Heavy duty wiring harness
- () c. Battery - Heavy duty 12 volt center mount battery required. Minimum rated capacity - 20 ampere hours.
- () d. Charging system - Providing a minimum (32 amp) high output alternator and voltage regulator. Connectors - Industrial Grade throughout.
- () e. An additional electrical accessory connection shall be provided.

3. TRANSMISSION

- () a. Clutch shall be of the latest multiple plate design.

- () b. Transmission shall be of latest design, manual type, having not less than FIVE (5) forward speeds.
- () c. Requires clutch disengaged for starter motor operation; low effort hand levers.

4. AXLES & SUSPENSION

- () a. Motorcycles shall be provided with a suspension system to permit optimum handling conditions as required in metropolitan area traffic law enforcement.
- () b. Rear suspension shall have swing arms having bearings that require no lubrication for the life of the motorcycle.
- () c. Heavy duty, air adjustable front suspension and air adjustable rear suspension; ability to adjust rear ride height to compensate for imposed loads.

5. PERFORMANCE ITEMS

The following visual displays shall be provided to inform the rider of the various conditions of motorcycle and engine operations:

- () a. Speedometer - Certified analog speedometer, to indicate 0-120 M.P.H.
- () b. Odometer - A calibrated, cumulative odometer
- () c. Tachometer - An analog tachometer provided
- () d. Fuel Level Gauge
- () e. Indicator Lamps - Including pursuit lamp indicator
- () f. Sight Glass on Brake Master Cylinder
- () g. Fuel tank shall have a capacity of not less than five (5) U.S. gallons. Must provide reserve fuel capacity when main supply is exhausted.

6. COMFORT ITEMS

- () a. Seat - Latest deluxe solo air saddle, special police type, covered with breathable plastic material, with rear back support design and quick release mechanism; single air bladder with reservoir and gauge.

7. SAFETY ITEMS

- () a. Disc brakes shall be provided for both front and rear wheels. Front brake shall have dual (2) 11.5 inch drilled discs. Rear brake shall be single disc. Brakes shall be relatively free from heat fade.
- () b. Hand Controls - Water resistant switches.

- () c. Starting System - Twelve (12) volt starter with solenoid operated engagement and relay required.
- () d. Horn - Horn that will emit a sound level adequate to be heard above motorcycle and traffic generated noise level required.
- () e. Lighting - Each motorcycle shall be provided with the following REQUIRED lighting equipment:
 - () 1. Quartz Halogen Headlight, with indicator for high beam
 - () 2. Tail/Stop lamp combination
 - () 3. Turn Signals with four way flasher system
 - () 4. Running Lights - Integrated into fender tips and front turn signals.

8. WHEELS/TIRES

- () a. Cast wheels required. Rim material shall be impermeable to compressed air.
- () b. Tubeless type tires to have non-skid tread, designed to operate on paved highways and shall have a full, four-ply fabric reinforcement. Preferred manufacturer; Dunlop, front and rear MT90Bx16 blackwalls (Touring Elite 11D402 Tires).

9. CHASSIS AND FRAME

- () a. Side Stand - Jiffy type steel stand, locking type when engaged.
- () b. Footboards - Adjustable, provided with non-skid rubber pads on upper surfaces.
- () c. Engine Guards - Front engine guard, rear sturdy saddlebag guards.
- () d. Saddlebags - Factory installed, law enforcement type fiberglass saddlebags. Bags shall be nominally waterproof. Utilizes police style speed latches.
- () e. Drive - Final belt drive, Kevlar reinforced belt.
- () f. Windshield - Shall be of latest design, utilizing Lexan (TM) OR CLEAR polycarbonate. Hardware shall be plated or stainless steel.
- () g. Mirrors - Two (2) true image mirrors shall be provided for each motorcycle.
- () h. One key fits all locks.
- () i. Painted manufacturer's standard color: White.

10. OPTIONS

- () a. Priority Plus or equal, Brake light/Running light safety warning system. Also, provide price as a "Delete" option, on the price page.

- () b. Standard Police package mirror.
- () c. Standard Police package handle bars.
- () d. Standard manufacturer's warranty 12 months unlimited. Indicate Extended Warranty prices on the price page.
- () e. Color - White only.

11. SAFETY STANDARDS

- () It is the intent that all specifications are in full and complete compliance with current Federal and State of Florida laws and regulations that apply to the type of motorcycle and equipment being provided. This includes, but is not limited to, Federal Motor Vehicle Safety Standards (FMVSS), OSHA and EPA Standards and Florida requirements for external noise control that apply to the type of motorcycle and equipment being provided. If an apparent conflict exists, the bidder must contact the Florida Sheriffs Association Bid Coordinator immediately. The motorcycles must be suitable for traffic and other law enforcement operational needs and meet or exceed minimum Motor Vehicle standards for the following:
 - () a. Acceleration
 - () b. Braking
 - () c. Top Speed

12. CONDITIONS

- () a. In addition to equipment specified, motorcycle shall be equipped with all standard equipment as specified by manufacturer for this model and shall comply with all EPA Emission Standards and all Motor Vehicle Standards as established by the U.S. Department of Transportation regarding manufacture of Motor Vehicles.
- () b. The successful bidder shall be responsible for delivering motorcycles that are properly serviced, clean, and in first class operating condition. Pre-delivery service, at a minimum, shall include the following:
 - () 1. Complete lubrication.
 - () 2. Check all fluid levels to assure proper fill.
 - () 3. Adjustment of engine to proper operating condition.
 - () 4. Inflate tires to proper pressure.
 - () 5. Check to assure proper operation of all accessories, gauges, lights, and mechanical features.
 - () 6. Focusing of headlights.
 - () 7. Cleaning of motorcycles, if necessary, and removal of all unnecessary tags, stickers, papers, etc.

13. DELIVERY

- () a. Upon delivery the following will be furnished:
 - () 1. Application for Title, Department of Motor Vehicles Form 8040 and all other MSO paperwork. All fees pertaining to Vehicle Title and Registration must be included in the price of the motorcycle.
 - () 2. Statement of Origin.
 - () 3. Statement of Exact Warranty.
 - () 4. Completed price invoice.

14. ACCEPTANCE OF MOTORCYCLES

- () a. Motorcycles will be invoiced upon delivery. Acceptance will be given by the Sheriff's Office Fleet Manager or his designated representative.
- () b. Acceptance will include but not be limited to the following:
 - () 1. Paint and body condition
 - () 2. Cleanliness
 - () 3. Instrument check
 - () 4. Owners Manual booklet with Warranty Statements

15. WARRANTY

- () a. Motorcycles will be warranted for no less than one (1) year or 12,000 miles from the date of service the motorcycles are placed in service by the user agency. Furnish manufacturer's warranty statement with your bid response.
- () b. It shall be the Bidder's responsibility to submit a copy of the original manufacturer's warranty statements, **IN YOUR BID RESPONSE**, pertaining to:
 - () 12 MONTHS/UNLIMITED MILEAGE
 - () LIMITED WARRANTY TRANSFER APPLICATION
 - () NOISE CONTROL SYSTEM WARRANTY
 - () EMISSION CONTROL SYSTEMS
- () c. Bidder's shall provide one (1) each model year "2000 Owner's Manual", booklet with your bid response. The warranty will show detailed information on the types of equipment and services covered during the warranty period.

- () d. Bidder's shall provide a detailed explanation of the procedure(s) they will follow to accomplish a warranty claim. Warranty claims shall not be denied to the Hillsborough County Sheriff's Office without a detailed written explanation why our claim for warranty is being refused. All rejected claims shall be directed to the Fleet Manager or his designated representative for recommendations, within twenty-four (24) hours from inspection of the motorcycle.
- () e. Police Package motorcycles purchased under this bid shall be covered by the manufacturer's standard 12 month/unlimited mileage warranty, unless otherwise stated in a Extended Warranty Plan option purchased by the Hillsborough County Sheriff's Office.
- () f. The Hillsborough County Sheriff's Office has the option to request warranty work from vendors located outside the County limits or from another dealership other than the original purchase vendor.

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The undersigned has carefully examined the bid package and all conditions affecting the cost of the commodity required by the Hillsborough County Sheriff's Office.

The undersigned certifies that any exceptions to the bid specifications are noted on the attached exceptions form. All specifications not noted thereon are as requested. The undersigned also understands that any exceptions presented after the award, may be cause for cancellation of award.

We hereby propose to furnish the below described services in accordance with the bid package, except as noted on attached Exceptions Form:

OPTION 1 - BID:

- A. NEW production model year 2000 Harley Davidson FLHPI with port fuel injection, Road King Police Motorcycle, twenty-five (25), (+/-):

Unit Price: \$ _____/ea.

Total Net Bid: \$ _____

Model Number: _____
(if different than specified)

- B. DELETE OPTIONS, (list others that may be available):

10.	a.	Priority Plus, or equal.	-\$ _____
_____			-\$ _____
_____			-\$ _____
_____			-\$ _____
_____			-\$ _____

- C. ADD OPTIONS: (List others that may be available)

Headlight on/off switch, thumb controlled, located on the left handlebar. Switch package shall include an indicator lamp installed in instrument console that will illuminate when the headlight and front running lights are off.	\$ _____
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(Add Options, continued.)

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

D. Extended Warranty Options, provide copies of manufacturers warranty statements:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

E. Warranty Repair Location

Phone Number (_____) _____

Contact Person _____

F. Warranty Statement: _____

G. Delivery within _____ calendar days after receipt of order

NOTE: Vendors are reminded to furnish manufacturer literature/specification and copy of warranty statement with your bid response or your trade response.

OPTION 2 - TRADE WITH CASH OFFER

- A. Yes, we wish to TRADE twenty-five (25) NEW model year 2000 FLHPI Harley Davidson motorcycles, as specified within, for twenty five (25) USED 1999 FLHPI Harley Davidson motorcycles. To include Add, Delete Options and Warranty as listed in Option1.

Authorized Company Representative

Date

Title

Phone

- B. "Cash Offer" to Trade Twenty-Five (25) 1999 Harley Davidson Motorcycles: \$_____/ea.

- C. Delivery within _____calendar days after written acceptance of TRADE.

- D. Indicate what steps must be taken to exercise the Trade of motorcycles:

NOTE: Vendors are reminded to furnish manufacturer literature/specification and copy of warranty statement with your bid response or your trade response.

OPTION 3 - TRADE WITHOUT CASH OFFER

A. Yes, we wish to TRADE twenty-five (25) NEW model year 2000 FLHPI Harley Davidson motorcycles for twenty five (25) USED 1999 FLHPI Harley Davidson motorcycles. To include Add, Delete options and Warranty as listed in Option 1. We do not offer a “cash offer” with our trade.

B. Delivery within _____ calendar days after written acceptance of TRADE.

C. Indicate what steps must be taken to exercise the Trade of motorcycles:

NOTE: Vendors are reminded to furnish manufacturer literature/specification and copy of warranty statement with your bid response or your trade response.

REFERENCE LIST

References shall be previous and/or current customers in Law Enforcement or Governmental Agency, who your company has done similar business with.

1.	Agency Name	_____
	Contact	_____
	Title	_____
	Mailing Address	_____
	Toll Free:	(____)_____
	Phone	(____)_____
	Fax	(____)_____
2.	Agency Name	_____
	Contact	_____
	Title	_____
	Mailing Address	_____
	Toll Free:	(____)_____
	Phone	(____)_____
	Fax	(____)_____
3.	Agency Name	_____
	Contact	_____
	Title	_____
	Mailing Address	_____
	Toll Free:	(____)_____
	Phone	(____)_____
	Fax	(____)_____
4.	Agency Name	_____
	Contact	_____
	Title	_____
	Mailing Address	_____
	Toll Free:	(____)_____
	Phone	(____)_____
	Fax	(____)_____

BID TITLE: POLICE MOTORCYCLES

BID NUMBER: 31-99

3. VENDOR:

Check One: () Proprietorship
 () Partnership
 () Corporation

FEDERAL TAXPAYER ID NUMBER: _____

WAREHOUSE ADDRESS IF DIFFERENT FROM ABOVE:

NUMBERS FOR PLACING ORDERS: TELEPHONE (____) _____

FAX (____) _____

CONTACT PERSON: _____

OUR COMPANY HAS BEEN IN BUSINESS UNDER ITS PRESENT NAME SINCE: _____

At this present time we understand requirements and state that as a serious bidder we will comply with the stipulations included in the bid package.

The above named Bidder affirms and declares:

1. that the Bidder is of lawful age and that no other person, firm or corporation has any interest in this proposal or in the contract proposed to be entered into;
2. that this proposal is made without any understanding, agreement, or connection with any other person, firm or corporation making a proposal for the same purpose, and is in respects fair and without collusion or fraud;
3. that the Bidder is not in arrears to Hillsborough County or the Sheriff upon debt or contract and is not a defaulter, as surety or otherwise, upon any obligation to the Sheriff;
4. that no officer or employee or person whose salary is payable in whole or in part from the County Treasury is, shall be or become interested, directly or indirectly, surety or otherwise in this proposal; in the performance of the contract; in the supplies, materials, equipment, and work or labor to which they relate; or in any portion of the profits thereof.

The undersigned agrees, also, that this bid shall remain open for an evaluation period of forty-five (45) calendar days following the opening of bids.

Respectfully submitted,

PLEASE PRINT - By _____

Title _____

Date _____

Signature _____

STATEMENT OF NO BID

NOTE: If you do not intend to bid on this requirement, please return this form immediately to:

HILLSBOROUGH COUNTY SHERIFF
FISCAL DIVISION
P.O. BOX 3371
TAMPA, FL 33601

We, the undersigned, have declined to bid on your Bid No. 31-99 for POLICE MOTORCYCLES for the following reasons:

____ Specifications too "tight", i.e., geared toward one brand or manufacturer only (explain below).

____ Insufficient time to respond to the Invitation for Bid.

____ We do not offer this product or an equivalent.

____ Our Product schedule would not permit us to perform.

____ Unable to meet specifications.

____ Unable to meet Bond Requirements.

____ Specifications unclear (explain below).

____ Remove our company from your bid list.

____ Other (specify below)

We understand that if the "no bid" letter is not executed and returned, our name may be deleted from the list of qualified bidders for the Hillsborough County Sheriff's Office.

PLEASE PRINT - COMPANY NAME _____

COMPANY OFFICER _____

TELEPHONE NUMBER _____

DATE _____

SIGNATURE _____