

Human Resources Division
Job Description
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Job Title: Chief Sheriff's Pilot
Job Code: S2791
Pay Grade: SP
Pay Scale: \$31.74-\$40.32 Hourly; \$69,320.16-\$88,058.88 Yearly
Exempt: No
Probation: Twelve-month probationary period

Job Overview

Perform helicopter or fixed wing pilot/copilot/tactical flight officer duties that include the supervision of subordinate personnel as a law enforcement officer in support of operational mission requirements. Incumbents must have a Federal Aviation Administration (FAA) Commercial Rotorcraft Pilot's License, Class II Flight Medical Certificate, an instructor level certification through the FAA, and a State of Florida Law Enforcement Officer Certification or ability to take Equivalency of Training (EOT) Course and certification exam at the time of hire.

Job Duties and Responsibilities

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below.

- Perform helicopter or fixed wing pilot/copilot/tactical flight officer duties as a law enforcement officer in support of operational mission requirements that include reconnaissance, surveillance, traffic control, search and rescue, and passenger transport.
- Supervise the work of subordinate officers by scheduling, assigning, and reviewing work and provide training, counseling, and evaluate performance.
- Develop flight plans in accordance with flight manual; operational requirements; and federal, state, and county procedures and regulations.
- Perform preflight and post flight inspections to determine the aircraft's airworthiness including the visual inspection of flight controls, engine, propellers, night vision, and rotor systems.
- Secure aircraft after mission completion; record flight time, damages, and malfunctions in flight logs and maintenance records; prepare reports; and coordinate required maintenance with ground support personnel.
- Maintain aircrew proficiency and certification in accordance with FAA rules and regulations.
- Perform law enforcement deputy duties.
- Administer Cardiopulmonary Resuscitation (CPR) and First Aid as required.
- Perform other related duties as required.

Knowledge, Skills, and Abilities

- Considerable knowledge of FAA, state, and county laws, rules, and ordinances and operating procedures governing flight operations and aircraft maintenance including air traffic control rules and procedures.
- Considerable knowledge of aircraft operational control including instrumentation, weather, emergency procedures, radio communications, and navigation.
- Working knowledge of the functions, services, procedures, and regulations of assigned unit or department.
- Working knowledge of supervisory functions.
- Working knowledge of federal, state, and county laws and ordinances pertinent to law enforcement.
- Working knowledge of law enforcement guidelines and criminal investigation methods and techniques.

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- Skill in the operation of helicopters and single engine fixed wing aircraft in congested and remote areas and at low altitude ground levels.
- Skill in the use of aircraft computer operated systems to include gyro stabilized infra-red camera systems, microwave downlink, moving map, and airborne recording systems.
- Skill in the use of Aviation Night Vision Systems.
- Skill in the use and care of firearms and other law enforcement related equipment.
- Ability to use aircraft crash survival equipment and techniques.
- Ability to administer CPR and First Aid.
- Ability to read maps, flight manuals, and navigational charts.
- Ability to identify and implement in-flight and ground emergency procedures.
- Ability to prepare and maintain flight logs, records, and reports.
- Ability to handle confidential information.
- Ability to follow established procedures.
- Ability to work effectively with others.
- Ability to communicate effectively, both orally and in writing.
- Ability to act quickly and correctly in emergencies.
- Ability to pay close attention to detail.
- Ability to enforce the law courteously, tactfully, firmly, and impartially.
- Ability to climb, bend, balance, stoop, kneel, and crouch at ground level.
- Ability to work non-standard duty hours and rotating shifts that include nights, weekends, and holidays.
- Ability to lift and carry up to 100 pounds short distances over rough and/or uneven terrain.
- Ability to swim and tread water wearing a flight suit, boots, and 20 pounds of equipment.
- Ability to safely operate a motor vehicle.
- Ability to work in a subtropical climate under adverse weather conditions and high noise levels.
- Ability to use a computer and related software.

Minimum Qualification(s)

Note: Applicants must meet the following requirement(s) to be considered minimally qualified for the job.

An associate's degree from an accredited college or university or 60 semester hours/90 quarter hours towards a bachelor's degree from an accredited college or university; and
Possession of a FAA Commercial Rotorcraft Pilot's License and Class II Flight Medical Certificate; and
Possession of instructor level certification through the FAA; and
Two or more years experience instructing law enforcement pilots; and
Possession of a State of Florida Law Enforcement Officer Certification or ability to take Equivalency of Training (EOT) Course and certification exam; and
Five years of experience as a state, county, or city law enforcement officer; and
Must live within Hillsborough County OR live within Citrus, Hardee, Hernando, Lake, Manatee, Pasco, Pinellas, Polk, Sarasota, or Sumter County as long as the residence is located within the 60-mile parameter of Falkenburg Road Jail at the time of appointment.

Preferred Qualification(s)

Minimum of 1000 hours of turbine helicopter time, 500 hours of fixed wing time and 200 hours of night vision goggle time.



Additional Requirements

- Depending on area of assignment, incumbents may be required to possess various licenses or certifications at time of hire or within the probationary period, or obtain them within a specified period of time after hire or appointment to the classification.
- Depending on area of assignment, incumbents may be required to possess a valid Florida Driver License at time of employment. Driving history will be thoroughly reviewed and may be grounds for disqualification.
- No visible tattoos on face. Tattoos on hands, neck, or arms must be covered with white, black, or neutral colored covering.
- No illegal drug sale within lifetime.
- No illegal drug use within the past 36 months. No marijuana use within the last 24 months.
- No felony convictions within lifetime.
- No misdemeanor convictions involving perjury, false statement, or domestic violence within lifetime.
- Prior military personnel must not have a dishonorable discharge from any branch of the United States Armed Forces, the United States Coast Guard, National Guard, or Reserve Forces.
- Successful completion of a criminal background investigation including polygraph, reference/employment/neighborhood checks, medical evaluation, and drug screening.

Benefit Information

Benefits include but are not limited to:

- Medical, Dental, Vision, and Life Insurance coverage
- Florida Retirement System and Deferred Compensation
- Paid time off including sick, vacation, and holiday time
- Employee Assistance Program
- Short and Long Term Disability Insurance
- Employee incentives for educational degrees and bilingual (Spanish) abilities
- Tuition reimbursement
- Paid training

Keywords: 911 Operator, Agent, Bailiff, Cadet, Correctional Officer, Corrections, Court, Criminal Justice, Criminology, Deputy, Detective, Detention, Dispatch, Emergency Responder, First Responder, Forensic, Government, Guard, Inspector, Intelligence, Investigation, Investigator, Jail, Law Enforcement, Patrol, Police Officer, Probation, Protection, Protective, Public Safety, Recruit, Security, Sheriff, Specialist, Telecommunicator, Trainee