



David Gee, Sheriff
Jose Docobo, Chief Deputy

P.O. Box 3371 Phone (913) 247-8000 www.hcso.tampa.fl.us

Hillsborough County Tampa, Florida 33601

Direct Deposit Payment Authorization Form

Please complete this form if you would like to receive payments through the Automatic Clearing House System (ACH) in lieu of a check. Upon deployment, payees will be notified via e-mail that a payment has been sent to their financial institution. Please note that it may take up to two weeks from receipt of this form by the Hillsborough County Sheriff's Office for initial setup and pre-noting through the ACH System.

Payee Information:

Payee Name (Entity Name or Name of Individual) SSN or EIN

E-mail address Phone Number

Financial Institution Information:

Bank Name:

Address:

Routing Transit Number (9 digits):

Account Number:

Checking Account - Attach a blank voided check here

Savings Account - Attach a blank voided deposit slip here

Payee Certification:

By signing this form, I authorize payments to be sent to the financial institution named above to be deposited to the designated account by the Hillsborough County Sheriff's Office for goods/services rendered, reimbursements, or other transactions and, if necessary, to initiate debit entries and adjustments for any credit entries (deposits) made in error. This authorization shall remain in full force and effect until withdrawn in writing with sufficient notice to allow adequate time to effect termination.

Name and Title Signature Date

Please return completed form and any other appropriate information to the address above indicating Attention: Financial Services Division - Paula Montalbano

FSD Use Only Vendor #: RMT #: Date: