

HILLSBOROUGH COUNTY **SHERIFF'S OFFICE**

DAVID GEE, SHERIFF

Tampa, FL



joinhcsso.com

Job Title: Equipment Mechanic II
Job Code: W5012
Pay Grade: WJ
Exempt: No
Probation: Twelve-month initial probationary period

Job Overview

Perform inspections, maintenance, and minor and major repairs on automotive and related equipment.

Job Duties and Responsibilities

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below.

- Troubleshoot and determine repairs for various types of vehicles and equipment.
- Make minor and major repairs to vehicles or equipment including disassembling, replacing, and/or overhauling mechanical systems.
- Operate various types of vehicles as required to complete proper maintenance.
- Instruct and assist lower-level mechanics.
- Maintain preventative maintenance program.
- May perform welding, minor body repairs, and painting.
- Complete maintenance reports and records.
- Perform other related duties as required.

Knowledge, Skills, and Abilities

- Working knowledge of the materials, tools, and methods used in the repair, maintenance, and servicing of a variety of vehicles and equipment such as automobiles, trucks, or lawn maintenance equipment.
- Working knowledge of troubleshooting and diagnostic techniques and methods.
- Working knowledge of parts requirements including ordering and recording.
- Knowledge of auto body repair techniques and methods.
- Skill in locating and correcting defects in mechanical equipment.
- Skill in the use of shop tools.
- Ability to supervise the work of others.
- Ability to operate motorized equipment.
- Ability to read technical manuals and specifications.
- Ability to prepare, maintain, and track maintenance records.
- Ability and willingness to work in a subtropical climate under adverse weather conditions and high noise level.
- Ability to climb, stoop, kneel, and crouch at ground level.
- Ability to safely operate a motor vehicle.

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Minimum Qualification(s)

Note: Applicants must meet the following requirement(s) to be considered minimally qualified for the job.

Graduation from high school or possession of a GED Certificate; and
Two years of experience repairing and maintaining mechanical equipment such as automobiles, trucks, or lawn equipment.

Sheriff's Office May Require

Possession of a higher classification of Driver License to include Commercial Driver License (CDL).

Additional Requirements

- Possession of a valid Florida driver's license at time of employment. Driving history will be thoroughly reviewed and may be grounds for disqualification.
- No illegal drug sale within lifetime.
- No illegal drug use within the past 36 months.
- No illegal drug use after 30 years of age.
- No felony convictions within lifetime.
- No misdemeanor convictions involving perjury, false statement, or domestic violence within lifetime.
- Prior military personnel must not have a dishonorable discharge from any branch of the United States Armed Forces, the United States Coast Guard, National Guard, or Reserve Forces.
- Successful completion of a criminal background investigation or update including polygraph, reference/employment/neighborhood checks, and medical evaluation.