

HILLSBOROUGH COUNTY **SHERIFF'S OFFICE**

DAVID GEE, SHERIFF

Tampa, FL



joinhcsso.com

Job Title: Facilities Technician
Job Code: W5035
Pay Grade: WK
Exempt: No
Probation: Twelve-month initial probationary period

Job Overview

Perform skilled technical duties in the operation and maintenance of stationary engines, turbines, air compressors, generators, motors, boilers, and auxiliaries; and heating, ventilating, and air conditioning (HVAC) equipment to supply utilities for buildings. Also perform duties relating to building maintenance and renovation.

Job Duties and Responsibilities

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below.

- Operate, maintain, clean, adjust, and repair high pressure steam boilers, emergency power generators, HVAC systems, and auxiliary components.
- Conduct standard chemical analyses of boiler and cooling tower water and take corrective action as needed.
- Install and maintain electrical, mechanical, and plumbing fixtures and equipment.
- Inspect, test, and maintain building safety and security systems.
- Perform renovations, maintenance, and repair of buildings and other physical structures.
- Take readings of control and monitoring instruments.
- Keep records of operating conditions and of the operation and repair of equipment.
- Assist in establishing policies, procedures, and guidelines to ensure operational efficiency.
- Assist in the preparation of budget documents, monitor status of allocated funds, and control expenses.
- Perform other related duties as required.

Knowledge, Skills, and Abilities

- Working knowledge of the use and operation of high pressure steam operated equipment, HVAC systems, emergency power generators, and similar mechanical equipment and their components.
- Working knowledge of materials and tools used in the maintenance and repair of electrical and mechanical equipment.
- Working knowledge of the practices, methods, tools, materials, and equipment used in the renovation, maintenance, and repair of buildings and other physical structures.
- Some knowledge of the budget preparation process.

HILLSBOROUGH COUNTY **SHERIFF'S OFFICE**

DAVID GEE, SHERIFF

Tampa, FL



joinhcsso.com

- Skill in the use of mechanical and electrical testing and diagnostic equipment, shop, and hand tools.
- Ability to detect, analyze, diagnose, and correct malfunctions in stationary mechanical equipment.
- Ability to follow oral and written instructions.
- Ability to work effectively with others.
- Ability to use a computer and related software.

Minimum Qualification(s)

Note: Applicants must meet the following requirement(s) to be considered minimally qualified for the job.

Graduation from high school or possession of a GED Certificate; and
Three years of experience in the operation and maintenance of stationary engines, turbines, air compressors, generators, motors, boilers, and/or heating, ventilating, or air conditioning equipment including one year in two or more of the building trades such as: carpentry, masonry, electrical, plumbing installation, and/or repair.

Additional Requirements

- Possession of a valid Florida driver's license at time of employment. Driving history will be thoroughly reviewed and may be grounds for disqualification.
- No illegal drug sale within lifetime.
- No illegal drug use within the past 36 months.
- No illegal drug use after 30 years of age.
- No felony convictions within lifetime.
- No misdemeanor convictions involving perjury, false statement, or domestic violence within lifetime.
- Prior military personnel must not have a dishonorable discharge from any branch of the United States Armed Forces, the United States Coast Guard, National Guard, or Reserve Forces.
- Successful completion of a criminal background investigation or update including polygraph, reference/employment/neighborhood checks, and medical evaluation.